1. Obtain Visa to visit Sri Lanka
   - Visa Approval to visit Sri Lanka can be obtained through **Electronic Travel Authorization (ETA)**.
   - Use below web link for Electronic Travel Authorization (ETA).
     www.eta.gov.lk
   - Payment can be made through **Credit card** transaction.
   - You will receive an ETA within **24 hours** after submission of your application.
   - **Take a Print out of the ETA** and present it at the Sri Lankan Immigration on arrival.

2. Obtaining Port Entry permits to visit Colombo Dockyard PLC

Colombo Dockyard PLC is situated within the Port of Colombo. Therefore, it is imperative that visitors obtain Port Entry Permits.
   - Please scan and email your **Passport Copy before 2 days of your arrival** to the person you are liaising with.
   - Soon after your arrival to Sri Lanka, we require the copy of the visa page with the visa stamp, issued by the Immigration to obtain Port Entry Permits.
   - You could scan and email or click a photo image from your Camera phone and send the image of the Visa by email to your contact person.
   - Please liaise with your contact at Colombo Dockyard for the visit.
3. Find a Hotel for Accommodation in Colombo

- Colombo Dockyard recommends following Star Class hotels, which are popular among business travellers to Colombo.

a) HILTON COLOMBO ★★★★★
    - Website: www.colombo.hilton.com
    - E-mail: colombo@hilton.com
    - Telephone: +94 11 2492492/ +94 11 2437177
    - Address: 02, Sir Chittampalam A. Gardiner Mawatha, Colombo 02.

b) CINNAMON LAKESIDE ★★★★★
    - Website: www.cinnamonhotels.com
    - E-mail: lakeside@cinnamonhotels.com
    - Telephone: +94 11 2491000
    - Address: 115, Sir Chittampalam, A.Gardiner Mawatha, Colombo 02, Sri Lanka.

c) TAJ SAMUDRA COLOMBO ★★★★★
    - Website: www.tajhotels.com
    - E-mail: samudra.colombo@tajhotels.com
    - Telephone: +94 11 2446622
    - Address: 25, Galle Face Centre Road, Colombo 3, Sri Lanka.

d) CINNAMON GRAND ★★★★★
    - Website: www.cinnamonhotels.com
    - E-mail: grand@cinnamonhotels.com
    - Telephone: +94 112 437 437
    - Address: 77, Galle Road, Colombo 3, Sri Lanka
e) **HOTEL GALADARI**

- Website: [www.galadarihotel.lk](http://www.galadarihotel.lk)
- E-mail: info@galadarihotel.lk
- Telephone: +94 11 2 544 544
- Address: 64 Lotus Road, Colombo 01, Sri Lanka.

f) **THE KINGSBURY HOTEL**

- Website: [www.thekingsburyhotel.com](http://www.thekingsburyhotel.com)
- E-mail: info@thekingsburyhotel.com
- Telephone: +94 11 242 1221
- Address: 48, Janadhipathi Mawatha, Colombo 01, Sri Lanka.

g) **COLOMBO CITY HOTEL**

- Website: [www.colombocityhotels.com](http://www.colombocityhotels.com)
- E-mail: cmb_cityhotels@slt.net.lk
- Telephone: +94 11 5341962-63
  
  +94 11 5341965-66
- Address: Level 3, No. 33, Canal Row, Fort, Colombo 01, Sri Lanka

All these Hotels are situated 2Km to 5Km from Colombo Dockyard PLC and will take maximum 15-20min. by car.

Following map will guide you to the hotels.
Hotel Map – Colombo (Sri Lanka)

KEY

Hotel

CDLPLC

The Kingsbury
Hilton Colombo
City Hotel
Hotel Galadari
Cinnamon Lakeside
Taj Samudra
Galle Face Hotel
Cinnamon Grand
4. CDPLC Guest House – Hill Crest

In the event the meeting is scheduled at the **Guest House (Hill Crest)** which is located outside of the Port of Colombo the following route map will assist in arriving at the location.